

MINUTES of the MEETING of ESSENDON PARISH COUNCIL
HELD in the Village Hall on MONDAY 3rd September 2018 at 7.00pm

PRESENT:

Councillors:

Ian Venables (Chair), Ian Screech, Keith Venables, Fran Christensen. Clerk Dee Daniell and two members of public

- 1 Apologies of absence have been received from Mike Brown and Rex Jones.
- 2 No declarations of personal or financial interest in the Agenda.
- 3 Minutes of Meeting of Essendon Parish Council held on 25th June 2018 were approved with a slight amendment at point 8 where Mike Brown was substituted for Ian Screech and duly signed.
- 4 **MATTERS ARISING:**
 - a. **LED LIGHTING**
To be retained on the agenda for the next meeting since we are still awaiting a response from Ringway.
 - b. **ALLOTMENTS**
Councillor Jones had forwarded a copy of the WHBC Allotment Tenancy Agreement to the Clerk to raise the matter in his absence. It is a preferred option to introduce this Tenancy Agreement to replace the current Agreement that is out of date. It was decided to circulate both Agreements to all Councillors for review and comparison to be discussed at the next meeting.
 - c. **SID**
Email from Mark Goodyear at Hertfordshire County Council was read to the effect that he is pursuing the cutting back of the overhanging vegetation currently obscuring the SID as an enforcement matter. To be kept on the agenda for the next meeting.
- 5 **ANY MATTERS RAISED BY THE PUBLIC**
 - a) The matter of the latest Welwyn Hatfield Green Belt Study Stage 3 Final Report was referred to by Jane Oram. This was raised specifically with a view to the inclusion of Essendon as a "Washed Over" area and the possible future housing development on Essendon's Green Belt. It was decided to circulate the relevant email link to all Councillors and to invite Councillors Jonathan and Stephen Boulton to our next meeting on 15th October to discuss the matter.

6 **FINANCE**

Cheques were signed for the following expenditure:

D. Daniell (25/6 to 3/9/2018 Clerk Pay)	£427.00
HMRC	£106.80
TOTAL	£533.80

Cheques paid out during the summer recess:

Essendon Village Fete towards new tables	£1,500.00
B. Smith Allotment equipment	£774.00
Playground inspection ROSPA	£100.80
R. Jones 2 hose reels allotment	£25.00
Village Hall Room Hire	£90.00
TDC Tree Care High Rd Hedge Cut field	£230.00

There was some discussion regarding the transfer of funds into the new Village Hall Contingency Fund account and the Business Reserve account. It was suggested that

£5,000 be set aside for each account, the exact amounts to be decided at the next meeting when all Councillors are present.

7 PLANNING MATTERS

PLANNING DECISIONS:

APPROVED : 6/0552-18 Retrospective application for extension to an existing building at Burnside for the housing of a biomass boiler

APPROVED : 6/2018/1811/VAR Warrenwood Manor Stables Building – Removal of condiditon 3 (fire hydrants) on planning permission 6/2017/2001/FULL

APPROVED : 6/2018/1428/FULL Holwell Court Farm, Holwell Court – Rebuild of outbuilding for agricultural use, storage of agricultural materials and personal belongings ancillary to the dwelling

APPROVED : 6/2018/1467/HOUSE 42 Glebe Cottages, Essendon – Retention of timber gate and posts

REFUSED: 6/2018/1620/HOUSE Norcott, West End Lane, Essendon – Erection of two storey rear extension

8 CORRESPONDENCE

a) A letter from Colin Rees was read regarding the installation of a defibrillator into the telephone box requesting financial contribution from the parish council as well as future responsibility and maintenance. The clerk explained the telephone box has been decommissioned and is listed for removal by March 2019. The parish council could have purchased the box for £1 in November 2016 when this was initially offered by BT. The parish council did not wish to retain the telephone box. It was suggested that in the event of an accident, the parish council could become liable. Discussion of the benefits of such installation continued and it was finally agreed to post this matter on the next agenda.

b) Community Development Action Hertfordshire requesting Organisation Membership in the sum of £35 for this year. It was agreed to raise the necessary cheque at the next meeting

c) An email from PMA Design regarding the erection of a Board outlining the Footpaths in the village was read and discussed. The cost of £500 for an A3 board was not approved.

d) An email from HCC regarding free grit for Town and Parish Councils. It was agreed to apply for grit and decide upon storage at the next meeting.

e) An email from HCC regarding publication of the Cole Green Way Greenspace Action Plan 2018-23.

9 ANY OTHER BUSINESS

a) The bollard at the war memorial is not fitted correctly. Ian Screech to contact Ringway to meet a representative with himself or Ian Venables on site to discuss appropriate action. Email copies of original invoice, etc, to be sent to Ian Venables.

b) It was reported that the rose bushes by the war memorial need cutting back as they obscure exit from Church Road. Ian Screech to contact the relevant person.

c) Again the drain outside the village hall is reported to be continually blocked. The clerk will again report this matter.

d) Playing Field Gates. It was suggested that these be replaced. It was decided this is not necessary at this time.

e) The clerk requested the purchase of two 4-drawer filing cabinets for the meeting room. One for the parish council and one for the village hall business. It was agreed that one could be purchased for the clerk but the village hall committee would need to request such a purchase themselves.

f) Ian Venables raised the issue of the number of years left to run on the AVC for the Rose & Crown and requested the clerk to look it up for the next meeting.

g) Ian Venables requested parish council contribution towards Christmas tree lighting. It was agreed to put this on the agenda for the next meeting.

h) The clerk stated intention to resign from the position at the end of the financial year.

11 DATES OF FUTURE MEETINGS:

The meeting for the 8th October has been changed to 15th October owing to a previous booking on the 8th October; 19th November;
2019: 7th January; 11th February; 11th March; 8th April (Annual Parish Meeting);
13th May (Annual Meeting)

DATE OF NEXT MEETING: Monday 15th October 2018 at 7pm

This meeting was closed at 8.10pm