



# ESSENDON PARISH COUNCIL

**Chair:** Mike Brown, 54 High Road, Essendon, Hertfordshire, AL9 6AP. Tel: 01707 269062

**Clerk:** Nerine Chalmers, Village Hall, School Lane, Essendon, Hertfordshire, AL9 6HD.  
Tel: 07535803529

**To Councillors Mike Brown, Ian Venables, Keith Venables, Fran Christensen, Rex Jones, Tracey Willetts**

You are summoned to attend the following meeting:

## **Essendon Parish Council Meeting**

**DATE: MONDAY 20 July 2020**

**TIME: 7.00pm, via video conferencing**

Members of the public are also invited to join this meeting

<https://us02web.zoom.us/j/89031774803>

To join the call via telephone, dial

0203 481 5237 or 0203 481 5240 or 0203 901 7895, followed by the Meeting ID: 890 3177 4803

Please contact the Clerk for more information, if required.

## **AGENDA**

**20/01 Apologies**

To receive and accept apologies for absence

**20/02 Interests**

To receive declarations of interest from councillors on items on the agenda

**20/03 Minutes**

To confirm the Minutes of Essendon Parish Council held on 16 March 2020 as an accurate record of proceedings

**20/04 Matters arising**

**20/05 Public Issues**

Members of the public and councillors can raise matters of concern

*Email: [essendonparishcouncil@gmail.com](mailto:essendonparishcouncil@gmail.com)*

**20/06 To receive updates on:**

- a) RoSpa Play Safety Report
- b) Work completed by Highways – manhole and pothole
- c) Speed Indicator Device

**20/07 To note:**

- a) the ACV on The Rose and Crown expires on 5 November 2020
- b) playground reopened on 13 July 2020 with clear requirements for use following government guidance re COVID 19.
- c) no arrangements have yet been made for emptying the playground bin
- d) follow-up with Ringways on outstanding issues once normal services are resumed

**20/08 Planning**

Notification received and considered for planning applications between 17 March and 13 July

**20/09 Finance**

- a) To receive Internal Auditor Report
- b) To approve AGAR Section 1 Annual Governance Statement 2019/20
- c) To approve AGAR Section 2 Accounting Statements 2019/20
- d) To authorise payments made in accordance with the budget

**20/10 Correspondence**

- a) Request for the council to advance payment for hall kitchen refurbishment for VAT purposes
- b) Response from Matthew McCann, Parking Services Team Leader re relocation of Forge Cottages bus stop, and yellow lines
- c) Offer from Hilary Pickard to order Remembrance Day Wreath

**20/11 Next Essendon Parish Council Meetings:**

21 September  
19 October  
16 November

