



ESSENDON PARISH COUNCIL

**Chair:** Mike Brown, 54 High Road, Essendon, Hertfordshire, AL9 6AP.  
Tel: 01707 269062

**Clerk:** Nerine Chalmers, Village Hall, School Lane, Essendon, Hertfordshire, AL9 6HD. Tel: 07535803529

**To Councillors Mike Brown, Ian Venables, Keith Venables, Fran Christensen, Rex Jones, Tracey Willetts**

You are summoned to attend the following meeting:

**Essendon Parish Council**

**DATE:** Wednesday 23 June 2021  
**TIME:** 7.00 p.m.  
**VENUE:** Essendon Village Hall

Members of the public are also invited to join this meeting

Please note that in line with Government Guidance, a risk assessment will be carried out. During the meeting, social distancing will be observed at all times, with chairs well-spaced. Masks must be worn at all times, except when someone is speaking, and hand sanitiser must be applied on arrival and before departing.

**AGENDA**

- 21/41 Apologies**  
To receive and accept apologies for absence
- 21/42 Interests**  
To receive declarations of interest from councillors on items on the agenda
- 21/43 Minutes**  
To confirm the Minutes of Essendon Parish Council held on 4 May 2021 as an accurate record of proceedings
- 21/44 Matters arising**
- 21/45 Public Issues**  
Members of the public and councillors can raise matters of concern

**21/46 To receive updates on:**

- a) Date for the second SID. The SIDs are installed in two windows each year, so the Essendon SID will be placed in the first window for delivery in around August / September time
- b) White posts and wooden fencing at the traffic calming areas on both ends of the village are in disrepair. This was reported but the response was that this fault was assessed as a low priority and did not need attention right now.
- c) Equipment left on the island on Glebe Cottages/East View must be removed. Resolved
- d) An email has been received from Welwyn Hatfield Network Management indicating that Ringway has been asked to respond to the following outstanding issues:  
 21/26 a) Entrance to Spinney Development Ref number 401001679413.  
 21/26 b) Poor quality roadworks at the bottom of Essendon Hill  
 21/26 c) Blocked tunnel under the road at the bottom of Cum Cum hill  
 21/26 d) Drains on West End Lane

**21/47 Planning**

- a) Notification received and considered for planning applications between 24 April 2021 and 22 June 2021

**21/48 Finance**

- a) To authorise payments made in accordance with the budget
- b) Transition from Barclays to Unity Bank underway
- c) Transfer of funds to the Hall Replacement Fund - dependent on online banking arrangements
- d) Roof of Village Hall
- e) 2020 – 2021 accounts submitted to Internal Auditor

**21/49 Correspondence**

- a) ACV on the Rose & Crown
- b) Request from Essendon Playing Field Association: The EPFA would like to publish two documents: 1. Rules and guidance for use of the field, and 2. An application form to apply to hold events. They have requested a landing page on the Parish Council website so they can direct enquiries to that site.
- c) Reminder from HAPTC that every Parish Council is required to have a Staffing Committee
- d) Affinity Water has drawn up a new draft drought plan for public consultation which will run until 30 July 2021.
- e) ROSPA Playground inspection

**21/50 Next Essendon Parish Council Meetings:**

July 12  
September 13