

MINUTES of the MEETING of ESSENDON PARISH COUNCIL
HELD in the Village Hall on MONDAY 19th June at 7.00pm

PRESENT:

Councillors:

Ian Venables (Chair), Keith Venables, Fran Christensen, Clerk Dee Daniell and one member of the public

- 1 Apologies of absence have been received from Ian Screech and Mike Brown.
- 2 No declarations of personal or financial interest in the Agenda.
- 3 Minutes of the meetings of 8th May were read, approved and duly signed.
- 4 **MATTERS ARISING:**
 - a. **WAR MEMORIAL**

There is very little difference in the cost of the size of the bollard to be installed by the war memorial. A cost of approximately £1,500 inclusive of installation costs. Decision to be made at the September meeting in light of absent councillors. The Clerk will contact Landhold Developments with this costing with a view to their offer of a contribution towards the wall repair.
 - b. **TESCO BAGS OF HELP**

The ROSPA play safety report only recommended improving the entrance to the playground and identified this as a trip hazard. It was decided to await the tarmacking of the path when this will be addressed. The new swing seats had been delivered and installed and it was decided that the Clerk get costings for a fixed picnic bench to be installed. No developments on the drainage issue and it was suggested the clerk request copies of the drainage drawings for the children's centre. The clerk has reported to Highways the overhanging tree from which branches are falling.
 - c. **HATFIELD GAME FAYRE**

In the absence of Mike Brown this could not be discussed although the Clerk confirmed there had been contact with Hatfield House and a link is now on the front page of the website
 - d. **INSURANCE**

The Clerk confirmed Zurich Insurance had been contacted after the greatly reduced quote from AON UK was agreed at the last meeting. As Zurich nearly matched the AON quote, it was decided to remain with Zurich.
 - e. **DATA PROTECTION REGISTER**

A Direct Debit mandate was signed for the ICO. The clerk confirmed the registration fee is an annual payment, currently £35.
 - f. **TRANSPARENCY FUND**

The clerk confirmed we have received £331.92 From the transparency fund for maintaining the website.
 - g. **SID UPDATE**

The clerk distributed the maps showing proposed locations 1 High Road and 2 Essendon Hill. It was decided the first location for positioning the Speed Identification Device would be Location 1 High Road. This can be relocated after six months.
- 5 **ANY MATTERS RAISED BY THE PUBLIC.**

A member of the public spoke as friend and "a part of the team" for Stephen and Charmain Redmond. They wish to reassure everybody that they have put nothing on their land that could be harmful to animals. They are animal lovers. The material that was put out is something that allows people to track badger movements. There is no further building planned and the fences have been erected to allow their animals, goats and llamas to roam and graze freely.

6 FINANCE

Final Accounts were signed off to be sent to BDO the external auditors. This is the last time accounts will be externally audited owing to the fact that we are a Parish Council with an income less than £25,000.

Cheques were signed for the following expenditure.

Kompan Swing Seats Playground	£167.04
E. Bryceland (swing fitting)	£25.00
Playsafety ROSPA 2017/2018 inspection	£100.80
Gallagher & Brocklehurst internal audit	£240.00
Zurich Insurance 2017/2018	£671.64
D. Daniell Clerk Salary 3/4/17-19/6/17	£413.36
D. Daniell Printer Ink	£49.12
HMRC May/June	£103.20

TOTAL **£1,770.16**

7 PLANNING MATTERS

In the absence of Mike Brown, the clerk stated that all applications submissions or decisions during the previous month had been circulated to all councillors. These included 19 Glebe Cottages – granted; Warrenwood Manor appeal; Essendonbury Farm variation.

8 LOCAL PLAN

The clerk informed the councillors that the final plan is now available for inspection in the village hall. It was suggested that a notice to this effect be posted on the website, parish magazine and the noticeboard. To view the final plan it is necessary to make an appointment to view via the clerk.

9 CORRESPONDENCE

- a. Planning Code of Conduct meeting Council Chambers Thursday 30th November 7pm
- b. HAPTC Chairman's Afternoon Tea Thursday 13th July 2.30pm – no takers
- c. Getting Ready for Data Protection new regulations May 2018 £30 per delegate Essex location to be confirmed.

10 ANY OTHER BUSINESS

- a) It was reported that the walk way from Sunset View to the bottom of Essendon Hill is in need of cutting back of overhanging vegetation.
- b) It was reported that a Casual Vacancy had been advertised on the noticeboard and website. The closing date for applications is 23rd June. If there are no applications then a new councillor can be co-opted at the September meeting.

11 DATES OF FUTURE MEETINGS:

2017: 4th September; 9th October; 20th November;
2018: 8th January; 12th February; 12th March; 16th April (Annual Parish Meeting);
14th May (Annual Meeting); 18th June
It was agreed to continue to meet at 7pm.

DATE OF NEXT MEETING: Monday 4th September 2017 at 7pm

This meeting was closed at 7.42pm