

**MINUTES of the ANNUAL MEETING of ESSENDON PARISH COUNCIL**  
**HELD in the Village Hall on MONDAY 8<sup>th</sup> May at 7.00pm**

**PRESENT:**

Councillors:

Ian Screech (Chair), Mike Brown, Keith Venables, Ian Venables, Borough Councillor Stephen Boulton, Clerk Dee Daniell and members of public

- 1 Apologies of absence have been received from Alan Steele and Fran Christensen.
- 2 The Chair announced the sad news of the passing of Councillor Alan Steele today, read a short eulogy and held a silence for Councillor Steele.
- 3 Election of Officers:  
Chairman Ian Screech - Proposed MB, Seconded KV  
Vice Chairman Mike Brown – Proposed IS, Seconded KV  
Village Hall – open vacancy  
Allotments – Ian Screech  
Playing Field – Keith Venables  
WHBC/HAPTC – The Clerk accepted the invitation from the Chair to take on this role  
Planning – Mike Brown
- 4 No gifts or hospitality received in 2016/2017
- 5 No other business – ordinary meeting followed

**ORDINARY MEETING**

- 1 Apologies of absence have been received from Alan Steele and Fran Christensen.
- 2 No declarations of personal or financial interest in the Agenda.
- 3 Minutes of Meeting of Essendon Parish Council held on 13<sup>th</sup> March 2017 and Annual Parish Meeting held on 10<sup>th</sup> April 2017 were approved and duly signed.
- 4 MATTERS ARISING:
  - a. WAR MEMORIAL  
The Clerk has contacted Landhold Developments with regard to their offer of funding support for the repair to the damaged wall surrounding the War Memorial and is awaiting a reply. A member of the public confirmed that Landhold Developments are aware of this.
  - b. TESCO BAGS OF HELP  
It had been brought to our attention that the safety rubber surrounds of the baby swing seats are perishing. The Clerk presented a quote from Kompan for two new seats to replace the existing ones at a cost of £93.12p each. It was agreed to purchase the seats with immediate effect. This leaves approximately £800 in the Tesco fund. It was agreed to await the results of the RoSPA report before using any more of the fund at this stage.
  - c. FOOTPATH NO 3 UPDATE  
The chair read an email from Highways stating the resurfacing of Cucumber Lane and Footpath 3 would occur in 2017/2018. The Parish Council will be informed when this work has been scheduled.
- 5 ANY MATTERS RAISED BY THE PUBLIC
  - a) Patricia Trott, representing the residents of Orme Court, presented a brief summary of the parking issue currently concerning the residents. Landhold Developments, with the agreement of the residents, are making application to WHBC Planning department to redesign the area around the bins to allow one extra parking space

and amend the deeds to No.2 Orme Court to give the property two spaces. It was agreed that when this application is presented to the Parish Council it would receive their full support. A copy of the paperwork relating to the issue was handed to Mike Brown for reference.

- b) A member of the public stated that contact from the police had been received regarding the sample of pellets taken from Backhouse Woods and it had been confirmed that they were for badger baiting.

## 6 PLAYING FIELD

Edge Fencing will no longer be responsible for the hedge cutting. This is now being done by Simon. The Chair to give the Clerk details and it was considered to request Simon to cut the grass in the playground.

## 7 FINANCE

Cheques were signed for the following expenditure.

Moody Grounds Maintenance (for 2016)	£1,260.00
HAPTC Subscription 2017/2018	£491.94
D. Daniell (Ink, Stamps, Stationery)	£31.20
D. Daniell (Website Development)	£330.00
<b>TOTAL</b>	<b>£2,113.14</b>

Two cheques totalling £20.00 from Mishcon de Reya were presented for paying into our account and sections of accompanying letters requesting Data Subject Access Requests were read by the Chair. Point 7 of the letters referred to the fact that a search of the Data Protection Register had been undertaken and it appears that Essendon Parish Council is not currently registered. It was agreed the Clerk will complete the online registration on behalf of the Parish Council at a cost of £35 and receive reimbursement.

## 8 PLANNING MATTERS

a. The Rose and Crown planning application amendment was considered and the previous comments read out. There was a question as to whether it was a listed building. It was decided that no further comments were necessary.

b. Land in Cucumber Lane. Maps showing the Planning Application for prior notice of a large barn and 700m track off Cucumber Lane were produced. It had been confirmed by the Planning Department that once approved, the original Application for 3 barns would be withdrawn. It was decided that as this is a prior notification under PD rights that no comments were necessary.

## 9 CORRESPONDENCE

a) The Clerk announced further funding from the Transparency Fund had been applied for to maintain the website.

b) The Clerk announced a course for "Getting Ready for New Data Protection in May 2018". It was considered unnecessary for any Councillor to attend at this time.

c) WHBC Stakeholder Workshop 23<sup>rd</sup> May – no interest.

d) CPRE Rural Living Awards Scheme – information to be put on our website.

## 10 ANY OTHER BUSINESS

a) The Chairman congratulated Borough Councillor Stephen Boulton on his success in the recent election.

b) Borough Councillor Boulton stated the Village Hall had been locked at a recent Surgery. It was confirmed that there is a key holder in the house next to the village hall.

c) The matter of advertising events at the Field Pavilion was raised. An enquiry has been received to advertise a monthly Friday night quiz at the pavilion to raise funds for the Playing Field on our social media outlets. It was agreed that this is permitted and the first event will be held on the last Friday of May – 26th. It was also agreed at the Clerk's suggestion that it could additionally be advertised in the Parish Magazine.

d) There was discussion about issuing an official eulogy for Councillor Steele. It was agreed the Chair would email the information to the Clerk for publication in the Parish Magazine. Additionally, it was agreed to hold a short meeting on Monday 15<sup>th</sup> May at 6.30pm in the village hall to discuss advertising a casual vacancy.

- 11 DATES OF FUTURE MEETINGS: As set out on the Agenda  
2017: 19th June; 4th September; 9th October; 20th November;  
2018: 8th January; 12th February; 12th March; 9th April (Annual Parish Meeting);  
30th April or 14th May (Annual Meeting) – 7th is May Day  
*The date of the Annual Parish Meeting to be discussed further with the idea of changing the date owing to previous commitments of Councillor Ian Venables.*

**DATE OF NEXT MEETING: Monday 19<sup>th</sup> June 2017 at 7pm**

**This meeting was closed at 8.18pm**