

MINUTES of the MEETING of ESSENDON PARISH COUNCIL
Held via video link on MONDAY 20th July 2020 at 7.00pm

PRESENT:

Councillors: Mike Brown (Chair), Keith Venables, Tracey Willetts, Ian Venables, Rex Jones, Fran Christensen,

In attendance: Clerk Nerine Chalmers and 1 member of the public

20/01 Apologies

To receive and accept apologies for absence
Cllrs Stephen and Jonathan Boulton

20/02 Interests

To receive declarations of interest from councillors on items on the
Agenda
None

20/03 Minutes

To confirm the Minutes of Essendon Parish Council held on 16 March 2020
as an accurate record of proceedings

Resolved, proposed FC, seconded IV that these Minutes be agreed as a true and
accurate record of the proceedings and be duly signed by the Chairman at the earliest
opportunity. Unanimously agreed.

20/04 Matters arising

None

20/05 Public Issues

Members of the public and councillors can raise matters of concern
None

20/06 To receive updates on:

a) RoSpa Play Safety Report

MB and IV inspected the playground in the light of the report. A quotation has been
requested from a contractor for the removal of the spica, the bearings of which are
irreparably damaged. Other minor details have not been flagged as unsafe, and
will be considered next year. Temporary signage is in place until permanent signs
are procured.

b) Work completed by Highways – manhole and pothole

Noted

c) Speed Indicator Device

Has been relocated as requested. Council will consider relocating it after 6 months,
or possibly investing in a second SID

20/07 To note:

a) the ACV on The Rose and Crown expires on 5 November 2020

Council needs to begin the process of taking this forward. IV offered to take it on.

b) playground reopened on 13 July 2020 with clear requirements for use following
government guidance re COVID 19.

c) no arrangements have yet been made for emptying the playground bin.

Clerk to contact Clr Stephen Boulton to request that the bin is emptied at the
same time as other village bins

d) follow-up with Ringways on outstanding issues once normal services are
resumed

Clerk to follow up

20/08 Planning

Notification received and considered for planning applications between 17 March and 13 July

List of planning applications received and considered was read out.

20/09 Finance

- a) To receive Internal Auditor Report
Resolved to receive and approve the Annual Accounts 2019/2020, the Certificate of Exemption 2019/2020 and the Annual Internal Auditor Report for the year 2019/2020
Proposed MB; seconded TW
- b) To approve AGAR Section 1 Annual Governance Statement 2019/20
Resolved to approve AGAR Section 1 Annual Governance Statement 2019/20
Proposed MB; seconded RJ
- c) To approve AGAR Section 2 Accounting Statements 2019/20
Resolved to approve AGAR Section 2 Accounting Statements 2019/20
Proposed MB; seconded IV
Resolved to approve dates for public rights period - Thursday 23 July to Thursday 3 September
Proposed MB; seconded FC
- d) To authorise payments made in accordance with the budget, including £81.01 for food items donated to the food bank at the church and £28 for materials to keep the village archives up to date.
Unanimously agreed

20/10 Correspondence

- a) Request for the council to advance payment for hall kitchen refurbishment for VAT purposes
 - 1: £5,460 to KJK Flooring Company
 - 2: £3,331.45 to Wickes Building Supplies Ltd
 - 3: £202.15 to Wickes Building Supplies LtdResolved, proposed MB, seconded FC that the above be authorised.
Unanimously agreed.
- b) Response from Matthew McCann, Parking Services Team Leader re relocation of Forge Cottages bus stop, and yellow lines
Council waits to hear further developments; to be revisited at the next EPC meeting in September
- c) Offer from Hilary Pickard to order Remembrance Day Wreath
Offer accepted
- d) Request from Essendon Connect for support for an initiative to build on the community spirit generated during lockdown by welcoming people initially for coffee, tea and an exchange of books, DVDs and jigsaw puzzles in the Committee Room of the Village Hall.
Resolved to contribute by paying for the hire of the Committee Room for 2 hours once a week, once the hall is opened again, and also to contribute £20 towards the purchase of stock.
Proposed IV, seconded RJ
- e) War memorial – letter offering cleaning. Not required, but IV will take readings to check angle of lean; liaise with MB
- f) Council received a complaint levied against a councillor. No evidence has been found to substantiate the claims, and the matter is now closed.

20/11 Next Essendon Parish Council Meetings:

21 September, 19 October, 16 November